MINUTES
PLACENTIA LIBRARY DISTRICT
SPECIAL DATE MEETING OF THE LIBRARY BOARD OF TRUSTEES
MAY 27, 2025

CALL TO ORDER

President Carline called the Special Date Meeting of the Placentia Library District (PLD) Board of Trustees to order on May 27, 2025, at 4:06 p.m.

Members Present: President Gayle Carline, Secretary Scott Nelson, Trustee Sherri Dahl.

Members Absent: Trustee Stephanie Beverage

Staff Present: Jeanette Contreras, Library Director; Yesenia Baltierra, Assistant Library Director; Carlo Maskarino, Business Manager; Lina Nguyen, Executive Assistant.

Counsel Present: Barbara Raileanu, Woodruff & Smart.

Guests: None.

ADOPTION OF AGENDA

It was motioned by Trustee Dahl to adopt agenda as presented. It was seconded by Secretary Nelson (Item 3). All in favor:

AYES: Carline, Nelson, Dahl
NOES: None
ABSENT: Beverage

ORAL COMMUNICATION

None (Item 4).

CLOSED SESSION - CONFERENCE WITH DISTRICT COUNSEL – ANTICIPATED LITIGATION.

The Board approved and directed District Counsel to initiate litigation actions against Phoenix Motorcars.

APPROVE THE PROPOSAL FROM ANAHEIM MERCEDES FOR AN ELECTRIC CUSTOMIZED SPRINTER FOR USE AS A BOOKMOBILE, AS PRESENTED, INCLUSIVE OF INPUT RECEIVED FROM THE LIBRARY BOARD OF TRUSTEES.

Director Contreras reported the District secured proposals from Anaheim Mercedes for a Sprinter van and customization work from American Campers Shells. She advised the District would no longer be moving forward with Matthews for the bookmobile after they were informed the company was working with Phoenix Motorcars, the bookmobile vendor which they had just terminated their contract with. The vehicle will be completed in 3-4 months, and if the selected vehicle is not available, another can be quickly ordered. While the vehicle's functionality is similar to the previous model, it is slightly smaller but meets their needs. After a brief discussion, Trustee Dahl made a motion to approve the proposal from Anaheim Mercedes including customization work from American Campers Shells as presented, inclusive of input received from the Library Board of Trustees and authorize the Library Director to work with Mercedes and American Campers Shells to finalize the specifications as per District's needs and requests in the amount not to exceed $200,000. It was seconded by Secretary Nelson. A roll call vote was taken:

AYES: Carline, Nelson, Dahl
NOES: None
ABSENT: Beverage

APPROVE THE AMENDMENTS TO POLICIES TO THE FOLLOWING POLICIES AS PRESENTED, INCLUSIVE OF INPUT RECEIVED FROM THE LIBRARY BOARD OF TRUSTEES.

Director Contreras reported that the Board had approved first reading for Policies 2271, 2320, and 6036 and the proposed amendments for Policies 2150, 6005, 6035, 6040, 6065, and 6067 at the last meeting. The policies are now being presented for final approval. She also reported there was one change made to Policy 6036 – Credit Card Policy. Staff has included a processing fee for both credit cards and debits cards after it was discovered there is also a fee for debit card usage. After a brief discussion suggested changes to the wording for policies 2271 and 6065, Trustee Dahl made a motion to approve Policy 2150, 2271, 2320, 6005, 6035, 6036, 6040, 6065, and 6067, as presented, inclusive of input received from the Library Board of Trustees. It was seconded by Secretary Nelson. A roll call vote was taken:

AYES:	Carline, Nelson, Dahl
NOES:	None
ABSENT:	Beverage

AGENDA DEVELOPMENT

No agenda items were requested at this time. If there are any items the Trustees would like to see on the agenda for next month, they can email President Carline or Director Contreras.

The next Board Meeting will be on July 28, 2025, at 6:30 p.m.

ADJOURNMENT

The Board of Trustees Special Date Meeting of May 27, 2025, was adjourned at 4:36 p.m.

Gayle Carline, President
Library Board of Trustees

Scott Nelson, Secretary
Library Board of Trustees