

**AGENDA**  
PLACENTIA LIBRARY DISTRICT  
BOARD OF TRUSTEES  
UNUSUAL DATE MEETING

December 16, 2025

6:30 p.m.

Community Meeting Room

411 E. Chapman Avenue

Call-in Number: (669) 900-6833

Meeting ID: 850 1206 7452

Password: 046086

ZOOM Link: [meetings.placentialibrary.org](https://meetings.placentialibrary.org)

**Mission Statement:**

Placentia Library District inspires, opens minds, innovates, and connects our community.

**District Goals:**

-  Strengthen connections and expand community relationships.
-  Provide equitable access.
-  Adapt to community needs.
-  Cultivate thriving collections of resources.
-  Provide and promote relevant library services.
-  Maintain fiscal responsibility and integrity.
-  Support and empower staff.
-  Provide an inviting, pleasant, and safe place to explore.

**AGENDA DESCRIPTIONS:** *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

**REPORTS AND DOCUMENTATION:** *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 200.*

**PLEDGE OF ALLEGIANCE**      Library Board President

**CALL TO ORDER**

1. Call to Order      Library Board President

2. Roll Call      Recorder

3. Adoption of Agenda

*This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).*

Presentation:      Library Director

Recommendation: Adopt by Motion

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4. Oral Communications  
*Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).*

**TRUSTEE & ORGANIZATIONAL REPORTS**

5. Board President Report - oral  
*The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.*
6. Trustee Reports  
*The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.*
7. Library Director Report
8. Placentia Library Friends Foundation Board of Director's Report

**CONSENT CALENDAR (Items 9 – 24)**

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 9 – 24 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.*

**MINUTES (Item 9)**

9. Minutes of the Library Board of Trustees Regular Date Meeting on November 24, 2025. (Receive & File and Approve)

**CASH FLOW ANALYSIS (Items 10 – 11)**

10. Check Register for November 2025. (Receive & File and Approve)
11. FY2025-2026 Fund Balance through November 2025; the Schedule of Anticipated Property Tax Revenues for FY2025-2026 as provided by the Orange County Auditor. (Receive & File).

**TREASURER'S REPORTS (Items 12 – 16)**

12. Financial Reports for November 2025 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)
13. Revenue and Expenditure Reports for November 2025. (Receive & File)
14. Acquisitions Report for November 2025. (Receive & File)
15. Entrepreneurial Activities Report and November 2025. (Receive & File)
16. Library Impact Fee Report for November 2025. (Receive & File)

**GENERAL CONSENT REPORTS (Items 17 – 20)**

17. Personnel Report for November 2025. (Receive, File, and Ratify Appointments)
18. Review Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)
19. Administration Report for November 2025.

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20. Circulation Report for November 2025.

**STAFF REPORTS (Items 21 – 24)**

21. Children's Services Report for November 2025.
22. Adult and Teen Services Report for November 2025.
23. Technology and Website Report for November 2025.
24. Customer Service Report for November 2025.

**NEW BUSINESS (Items 25-36)**

25. Adoption of Resolution 2025-07: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Certify the Appointment of Nithin Jilla in Lieu of Election for the Office of Trustee of the Placentia Library District for term ending December 4, 2028; Administration of the Oath of Office.
26. Election of Officers
  - Current Board President: Gayle Carline
  - Current Board Secretary: Scott Nelson
27. Appointment of Library Board Representatives for 2026 by the Board President:  
Current 2025 Representatives:
  - Representative to Special District Local Area Formation Commission (LAFCO) – Trustee Beverage and President Carline as alternate.
  - Representative to the Placentia Library Friends Foundation (PLFF) – Trustee Dahl and Secretary Nelson as alternate.
  - Representative to the Independent Special District of Orange County (ISDOC) – Trustee Nelson and Trustee Beverage as alternate.
  - Personnel Committee – President Carline and Secretary Nelson
  - Joint Use Agreement Committee – President Carline and Trustee Beverage with Trustee Dahl as alternate.
28. Adoption of Resolution 2025-08: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Board of Trustees Regular Meeting Dates for Calendar Year 2025.
29. Adoption of Resolution 2025-09: A Resolution of the Board of Trustees of the Placentia Library District of Orange County Approving and Adopting Policy 2285: Electric Vehicle (EV) Charging Stations Policy.
30. Adoption of Resolution 2025-10: A Resolution of the Board of Trustees of the Placentia Library District of Orange County Approving and Adopting Policy 6100: Automated External Defibrillator (AED) Policy.
31. Approval of Solar Photovoltaic (PV) System Measurement and Verification (M&V) and Maintenance Agreement.
32. Authorize an Amendment to the 2025-2027 Salary Schedule for the Library Page Classification to Comply with the 2026 California Minimum Wage.
33. Joint-Use Committee Updates from President Carline.
34. LAFCO Updates from Trustee Beverage.
35. ISDOC Updates from Secretary Nelson.
36. Placentia Roundtable Women's Club Updates from Trustee Dahl.

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**AGENDA DEVELOPMENT**

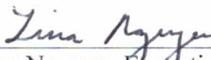
- 37. Agenda Preparation for the January Regular Date Meeting which will be held on January 26, 2026 unless re-scheduled by the Library Board of Trustees.

**ADJOURNMENT**

- 38. The Library Board of Trustees will adjourn the Unusual Date December 16, 2025 meeting.

\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Lina Nguyen, Executive Assistant of the Placentia Library District, hereby certify that the Agenda for December 16, 2025 Unusual Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on December 11, 2025.

  
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Lina Nguyen, Executive Assistant