

For applicants ages 16 - 17 – at least one parent or guardian should be present to sign and present ID.  
 This is only a general guide. For special circumstances/requirements & up-to-date fees, visit [travel.state.gov](http://travel.state.gov)



### DS-11 Application Form

- Form must be completed in **black ink** prior to your appointment
- If you make an error, complete a new form. **Do not correct.**
- Complete lines 1-21
- Do not print double-sided
- Do not sign



### Proof of Identity\*\*

\*\*Preferable to provide at least one parent's identification

*Bring one (or more) of the following:*

- Applicant's Valid Driver's License
- Applicant's Current Passport
- Applicant's Certificate of Naturalization and
- One Parent's Identification (note type of acceptable identification above)

*Applicants must be present.*



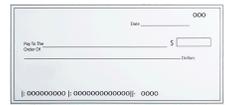
### Proof of U.S. Citizenship

- Previous U.S. Passport (Must be submitted if valid)
- Certified U.S. Birth Certificate (No abstract)
- Certificate of Naturalization
- Consular Report of Birth Abroad or Birth Certificate



### Passport Photo

Available at the library for \$20 per applicant  
 Color photo. 2x2". White background. Must have been taken within the last six months.  
 Visit [travel.state.gov](http://travel.state.gov) for full photo requirements.



### Payment #1: U.S. Department of State

**Check or Money Order only.**

- Passport Book: \$130
- Passport Card: \$30
- Passport Book & Card: \$160
- Expedited Service: \$60\* (*\*Ask about additional Express Mail service*)



### Payment #2: Placentia Library District

**Money Order, Credit, or Debit Card only\***

- Execution Fee: \$35 per applicant
- Passport Photo: \$20 per applicant

*\*A 2.5% service charge will be applied to all credit and debit card transactions.*